

**Georgia Department of Community Health
Instructions for Hospital UPL Intergovernmental Transfers
June 4, 2014**

Please note that separate instructions are provided for payments made by wire transfers or by ACH transfers.

- Notices of Intent to Transfer for hospital UPL payment is **due by Monday, June 9, 2014.**
- Intergovernmental transfer for hospital UPL payment is **due no later than 12 p.m. on Wednesday, June 11, 2014.**
- Transfers can be accepted only from hospital authorities, developmental authorities or other governmental entities. Transfers cannot be accepted from participating providers.
- **Payments can only be made by wire transfer or ACH transfer; no checks will be accepted.**

- Payments made by wire transfers should be sent to:

Bank number 026009593 (Bank of America)
Account number 003264037328 (OTFS Holding Acct)

Please include as “attached information” the name of the hospital affiliated with the governmental entity.

- Payments made by ACH transfers should be sent to:

Bank number 061000052 (Bank of America)
Account number 003264037328 (OTFS Holding Acct)

Please include as “attached information” the name of the hospital affiliated with the hospital authority or governmental entity.

- Questions regarding transfer procedures should be directed to Ms. Thigpen by e-mail at athigpen@dch.ga.gov or by telephone at (404) 651-5456.