

**2005 NURSING FACILITY SURVEY  
FINANCIAL & UTILIZATION ADDENDUM FOR NON-MEDICAID NURSING HOMES  
INSTRUCTIONS**

**PART A: INPATIENT DAYS OF CARE**

Enter the total number of inpatient days of care rendered during the full report period (7/1/03 to 6/30/04) by payment source and level of care.

**PART B: FINANCIAL DATA**

**DEFINITIONS:**

**Expense Categories:**

- a. **Payroll** - Total wages and salaries for full and part-time employees on the payroll during the Report Period.
- b. **Employee benefits and payroll taxes** - Total amount paid for employee benefits and payroll taxes during the Report Period, e.g. FICA, State/Federal unemployment insurance, group health insurance, pension and retirement, worker's compensation insurance, and group life insurance.
- c. **Depreciation** - Depreciation on buildings & equipment applicable to the Report Period.
- d. **Interest** - Interest on long-term debt paid during the Report Period.
- e. **Contract Services** - Total amount paid for persons primarily hired for professional practice of providing specific services that are not part of the payroll staff. Examples: Medical Director, Physical, Occupational, Speech and Respiratory Therapists, Dentist, Podiatrist, Psychologist, and Optometrist.
- f. **Consultant Services** - Total amount paid for persons primarily engaged in professional practice as an expert in a specific field offering advisory services that are not part of the payroll staff. Examples: Social Services, Dietary, Nurse, Medical Records, Activities and Pharmacy Consultants.
- g. **All Other Expenses** - Expenses such as leases, property taxes, supplies, travel, insurance, medical care review, etc.

**PART C: PATIENT REVENUE BY PAYMENT SOURCE**

**Revenue Categories:**

**Gross Patient Revenue** - report the nursing home's gross patient revenue which will include charges generated by **all nursing home patients at full established rates** before contractual and other adjustments, including indigent/charity care.

**Net Patient Revenue** - report the nursing home's gross patient revenue less contractual allowances.

**Government Payers**

**Medicare** - in the appropriate columns report the nursing home's gross and net patient revenue for Medicare.

## **PART C: PATIENT REVENUE BY PAYMENT SOURCE**

**Other Government Payers** - in the appropriate columns report the nursing home's gross and net patient revenue for all government payers other than Medicare. (*e.g.*, TRICARE.)

### **Non-Government Payers**

**Managed Care** - report the nursing home's gross and net patient revenue for managed care third-party payers such as HMOs, PPOs, etc.

**All Other Third-Party Payers** - report the nursing home's gross and net patient revenue for all other third-party payers such as commercial insurance.

**Self-Pay/Private Pay** - report the nursing home's gross and net patient revenues for self-pay payers.

**Other Non-Government** - report the nursing home's gross and net patient revenue for all non-government payers other than third-party and self-pay, *e.g.*, a sponsorship by a charitable organization.

## **PART D: AVERAGE DAILY CHARGES FOR PRIVATE PAY PATIENTS**

Report the average daily charges for private pay patients for both routine and ancillary services by level of care and type of room. Include charges for lodging, meals, and routine nursing care as well as charges for ancillary services such as physician services, private duty nursing, therapy, drugs, special medical supplies, special diet, laboratory tests and medical equipment.