

Minimum Physical Plant Standards for PHYSICIAN OWNED – SINGLE SPECIALTY AMBULATORY ENDOSCOPY TREATMENT CENTERS

CONSTRUCTION DOCUMENTS FOR THE CLINICAL PORTION OF A PHYSICIAN OWNED – SINGLE SPECIALTY AMBULATORY ENDOSCOPY TREATMENT CENTER ARE NOT SUBJECT TO REVIEW BY THIS OFFICE.

THE ENDOSCOPY SUITE

The Endoscopy Suite shall be arranged to prohibit non related traffic through the suite and shall be designed to move the patient from reception to pre-op, procedure, recovery and finally to discharge. The Endoscopy suite shall be physically separated from the clinical portion of the office by walls. Any fire rating of the separation wall shall meet the requirements of the State Fire Marshals Office.

Plans shall comply with Chapter 3.9 of the 2007 Guidelines for Design and Construction of Health Care Facilities as published by the A.I.A. Press. Copies may be obtained from the AIA Bookstore Web site at www.aia.org/books or 1-800-242-3837.

The following spaces are required:

- ___ 1) A **Waiting Room** shall be provided for the Ambulatory Surgical Treatment Center *separate* from the clinical waiting room.
 - a) Access to a public Toilet shall be provided.
- ___ 2) A covered entrance for pick up of patients after their procedure shall be provided.
- ___ 3) **Pre-Operative preparation room(s)**. (Exam and waiting space for patients prior to surgery.)
 - a) Staff work counter or desk.
 - b) Patient cubicles shall have a minimum of 80 S.F. per patient exclusive of work and circulation space.
 - c) One hand washing fixture per four Pre-Op stations equally distributed.
 - d) Individual rooms shall be a minimum of 120 S.F. and shall contain a hand washing fixture.
 - e) Patient dressing area and toilet shall be convenient to Pre-Op and may be shared with Recovery.
- ___ 4) **Endoscopy Room(s)**.
 - a) Procedure rooms shall have a minimum of 200 SF of clear floor area. Minimum clear width shall be 12'-0".
 - b) A work counter with handwashing fixture shall be provided in each procedure room.
 - c) Floor covering shall be monolithic, joint free with an integral coved base.
- ___ 5) **Recovery room**.
 - a) Staff work counter or desk.
 - b) Patient cubicles shall have a minimum of 80 S.F. per patient exclusive of work and circulation space.
 - c) One hand washing fixture per four Recovery stations equally distributed.
 - d) Individual rooms shall be a minimum of 120 S.F. and shall contain a hand washing fixture.
 - e) Medication preparation station with hand washing fixture and refrigerator.
 - f) Nourishment station with hand washing fixture and refrigerator. (If required by the functional program.)
 - g) Patient dressing area and toilet shall be convenient to Recovery and may be shared with Pre-Op.
 - h) A step-down recovery lounge may be provided for those patients requiring additional recovery time prior to discharge. A hand washing fixture within the lounge and access to a patient toilet shall be provided.
- ___ 6) **Staff toilet(s), Changing room(s) and Lounge** shall be provided and may be shared with the clinical portion of the office if conveniently located to the Endoscopy center. Unisex staff areas are permitted.
- ___ 7) An **Instrument Processing Room** shall be provided and ideally be located between two procedure rooms. One Processing room may serve several procedure rooms and shall contain the following:
 - a) Utility sink(s) as appropriate to the method of decontamination used.
 - b) One freestanding hand washing fixture.
 - c) Work counters and space for automatic endoscope cleaners, sonic processor and flash sterilizer (where required).
 - d) Floor covering shall be monolithic, joint free with an integral coved base.
 - e) Storage of instruments after decontamination shall be provided outside of the instrument processing room.
- ___ 8) Clean Storage and Soiled Holding areas shall be provided.
- ___ 9) A **Housekeeping** room shall be provided for the exclusive use of the Endoscopy suite.
- ___ 10) Plumbing, Mechanical and Electrical systems shall comply with Sections 3.1-7.1, 3.1-7.2 & 3.1-7.3 of the 2006 edition of the "Guidelines for the Design and Construction of Health Care Facilities."
 - a) Operating room HVAC systems shall be in continuous operation
 - b) Exhaust systems serving the Endoscopy suite shall be in continuous operation.
 - c) Air changes may be reduced during non operational hours provided room pressurization is maintained.
 - d) Return air systems shall be ducted.