



Nurse Consultant Division of Public Health Maternal and Child Health

Job Description:

The Georgia Department of Community Health, Division of Public Health is seeking a **Nurse Consultant Manager** for the Maternal and Child Health Branch, Children and Youth with Special Needs Unit, Children's Medical Services.

The Children's Medical Services (CMS) program provides care coordination and other needed medical/health services for eligible children with chronic conditions from birth to 21 years of age. CMS is a statewide, federal and state funded Maternal and Child Health Bureau (MCHB) program. Under limited supervision by the Children and Youth with Special Needs Unit Leader, the Nurse Consultant Manager for the CMS Program provides leadership for on-going program development, management, and evaluation and ensures provision of technical assistance, training, and consultation to the 18 Health District program coordinators and their staff. This position will assure collection and analysis of programmatic information needed for the monitoring of program performance, progress towards meeting state and national goals and guidelines, and identification of areas of improvement. The program serves Medicaid eligible and low- income children and youth who have chronic health and medical conditions. Responsibilities of the position will include assuring the development of policies and procedures; assuring compliance with state and federal guidelines and monitoring programmatic activities; providing technical assistance and advice to CMS staff in the districts to develop, implement and improve CMS services; communicating with the general public, internal and external customers; and monitoring vendor service applications and contract performance reports. Additional duties include responding to routine and special requests for programmatic information and organizing programmatic information into reports from databases or spreadsheets.

Qualifications

A current Georgia license to practice as a registered professional nurse and one of the following:
Bachelor's degree in a related field and Five years experience performing work related to area of assignment **OR**
Master's degree in a related field and Two years experience performing work related to area of assignment **OR** One year at the lower level or position equivalent

Preference will be given to applicants who, in addition to meeting the above requirements, possess knowledge/experience in one or more of the following:

- Experience in working with children with special needs programs; with policies, evaluating performance and program development
- At least two (2) years experience in providing training, consultation or technical assistance
- Experience in working collaboratively and networking with public and private entities
- Demonstrated critical thinking skills

- Demonstrated research experience
- Excellent communication and writing skills
- Computer skills- Microsoft Word, Microsoft Power Point, use of email systems, etc.
- Ability to travel (approximately 20% of the time and may require overnight lodging)

Benefits

In addition to a competitive salary (**\$39,038 - \$53,728**) we offer a generous benefit package that includes employee retirement plan, deferred compensation, 12 paid holidays, vacation & sick leave, dental, vision, long term care, and life insurance

Area Information

This position is located in metro Atlanta.

From a virtually uninhabited railroad terminus in 1837 to a sprawling metropolis of over four million people today, metro Atlanta has the vibrancy of the world's great urban centers combined with the Southern charm of small town centers such as Roswell and Decatur. Here you'll find historic sites from the Civil War through the Civil Rights era, as well as world-class shopping, entertainment, and nightlife.

Applying for this job

Please email your cover letter and resume in **Microsoft Word** format to: alexander@dhrijobs.com

To ensure proper routing/handling of your credentials, **copy/paste** or **type** the following as your email subject:
CMS Nurse Consultant – 80877

Note: Current state employees are subject to the statewide salary plan administration practices.
The candidate selected for this position may be subject to pre-employment drug screening and a criminal background check.

Thank you for your interest in this job opportunity with DCH. Only those candidates advanced for interview consideration will be contacted.

Job announcements are subject to change/removal without notice.
Positions are closed once a sufficient pool of qualified applicants are identified.

DCH accepts educational credentials recognized by The Council for Higher Education Accreditation (CHEA) and/or the US Department of Education (DOE) will be considered. DCH will contact educational institutions to verify degree, diploma, licensure, etc

DCH is an Equal Opportunity Employer

