

WORKSHEET 21

3.14.2. NETWORK ACCESSIBILITY REQUIREMENTS AND GEOACCESS REPORTING

The State Health Benefit Plan (SHBP) is committed to ensuring that its members have adequate access to contracted providers throughout the state of Georgia and other markets where out-of-state members reside. The contracted provider networks must also align with the healthcare needs of the SHBP membership. To determine an Offeror’s level of network access for SHBP members, the Offeror must provide GeoAccess reporting (mapping and analysis) for all SHBP members (both active and retired).

In the production of GeoAccess reports, the following **network access standards** must be used:

Provider Type	Urban	Suburban	Rural
Primary Care Physicians ¹	2 providers within 8 miles	2 providers within 15 miles	2 providers within 25 miles
Pediatricians (for members through 18 years)	2 providers within 10 miles	2 providers within 15 miles	2 providers within 25 miles
Obstetrics/Gynecologist (female members 12 years and older)	2 providers within 10 miles	2 providers within 15 miles	2 providers within 25 miles
Top Specialty Subgroups ²	1 provider within 15 miles	1 provider within 25 miles	1 provider within 45 miles
Acute Care Hospitals	1 provider within 12 miles	1 provider within 20 miles	1 provider within 45 miles
Retail Pharmacies	1 pharmacy within 5 miles	1 pharmacy within 10 miles	1 pharmacy within 20 miles
Psychiatrists and Licensed Psychologists (combined)	1 provider within 20 miles	1 provider within 30 miles	1 provider within 45 miles
Licensed Clinical Social Workers and other licensed mental health professionals	1 provider within 20 miles	1 provider within 30 miles	1 provider within 45 miles
Psychiatric Hospitals	1 provider within 30 miles	1 provider within 45 miles	1 provider within 45 miles

¹ Primary Care Physicians include Internal Medicine, Family Medicine and General Medicine.

² For each specialty category below, provide GeoAccess reporting for all members. For each pediatric subspecialty category below, provide GeoAccess reporting for only pediatric members (through 18 years). If a specialist is classified as a pediatric subspecialist, the provider must see patients from birth through 18 years.

Specialty

- Allergy
- Cardiology
- Dermatology
- Endocrinology
- General Surgery
- Gastroenterology
- Hematology / Oncology
- Nephrology
- Neurology
- Ophthalmology
- Orthopedics
- Otolaryngology
- Urology

Pediatric Subspecialty

- Cardiology
- Endocrinology
- Hematology / Oncology
- Neurology
- Orthopedics

The member census report for GeoAccess reporting has been provided to the Offerors, which includes the residential zip codes of SHBP members. A listing of zip codes in Georgia with either a Rural, Suburban or an Urban designation has also been provided. **The Offeror shall use the zip code listing with SHBP's Urban, Suburban and Rural designations instead of those designations provided in GeoCoder or otherwise designated by the Offeror.** In addition, each zip code has been designated a specific region. The Offeror must provide GeoAccess mapping and accessibility analysis for all SHBP members residing in those zip codes and regions based on the Offeror's medical, hospital and pharmacy networks.

GeoAccess Reporting Instructions

The submitted GeoAccess reports (mapping and accessibility analysis) must demonstrate provider availability for **each** provider group type listed above in the network access standard table. In production of the GeoAccess reports, please note the following:

1. The Offeror must utilize version 7.0 or higher of GeoNetworks and version 3.7 of GeoCoder to produce the required reports.
2. The GeoAccess reports must be produced based on all SHBP members as indicated in the SHBP member census file, including out-of-state members.
3. Each GeoAccess report must indicate those members with access and those without access in accordance with the network access standards set forth above. In addition, each GeoAccess report must indicate the average distance from the Member's resident zip code to the contracted provider.
4. GeoAccess reporting is required only for HMO, PPO, HRA and HDHP products. If the Offeror has a different network for any of the products, separate GeoAccess reports must be produced for each product network. If using the same network for all products, only produce one report indicating for "all products" on the report.
5. The GeoAccess reports shall include only those providers under contract with the Offeror as of January 1, 2008 and shall exclude providers under a Letter of Intent or Letter of Agreement with the Offeror. In addition, the Offeror shall indicate whether the GeoAccess reports include physician practices that are closed to new patients.
6. Offeror shall provide separate GeoAccess reports based on:
 - a) All zip codes located in Georgia:
 - Rural GeoAccess report for each provider type listed in the network access standard table
 - Suburban GeoAccess report for each provider type listed in the network access standard table
 - Urban GeoAccess report for each provider type listed in the network access standard table
 - b) All zip codes located outside Georgia:
 - For members residing in out-of-state zip codes, the GeoAccess reports must be labeled accordingly with the specific state, membership, and access analysis based on the network access standards. The Offeror may use the Rural, Suburban and Urban designations provided by GeoCoder for out-of-state members.
 - c) Regional reports (based on the zip code listing provided with regional designation):
 - Rural report for each provider type (listed in the network access standard table) for each region
 - Suburban report for each provider type (listed in the network access standard table) for each region
 - Urban report for each provider type (listed in the network access standard table) for each region
 - Out-of-state members may be excluded from the regional reports.

The Offeror must clearly label each GeoAccess report to indicate the applicable product network (e.g., all products, HMO only, PPO only, HMO and PPO, HRA only, etc.).

7. Note any age or gender limitations referenced in the network access standard table above. The GeoAccess reports must be produced using those limitations (e.g., the GeoAccess report for OB/GYNs should be produced using only female membership 12 years of age and older).
8. The Offeror must produce six (6) hard copies of each GeoAccess report in binders labeled with each report type. In addition, the exact and complete GeoAccess reports must be supplied on a CD both in (a) a PDF file format and (b) an electronic format (Excel) with read/write capabilities. Six (6) copies of each CD with requested files must be provided with applicable labels.