



Presumptive Eligibility (PE) Coordinators



Presentation to: The Department of Public Health regarding PE Coordinators.

Presented by: Memi Wilson



Mission

The Georgia Department of Community Health

We will provide Georgians with access to affordable, quality health care through effective planning, purchasing and oversight.

We are dedicated to A Healthy Georgia.

AGENDA

- Congratulations to PE and BCCP Coordinators
- What is the purpose of a PE Coordinator?
- PE Medicaid Information
- Best Practices for PE Coordinators
- Next Steps
- Contact Information

Updates: PE Coordinators

(1-1) Rome

Carie Warren

(1-2) Dalton

Barbara Gibson

(2) Gainesville

Storie Allison

(3-1) Cobb

Rose Bishop

(3-2) Fulton

Debra Dewitt

(3-3) Clayton

Meko Ridley

(3-4) Gwinnett

Pam Austin

(3-5) DeKalb

Althea Otuata

(4) LaGrange

Amy Lane

Congratulations PE Coordinators

(5-1) Dublin

Teresa Carroll

(5-2) Macon

Ashley Rudeseal

(6) Augusta

Kathy Williams

(7) Columbus

Cathy Graves

(8-1) Valdosta

Maggie King

(8-1) Valdosta

Lisa Thomas

(8-2) Albany

Linda O'Donnell

(9-1) Coastal

Rebekah Chance-Revels

(9-2) Waycross

Kimberly Lee

(10) Athens

Kim McGinnis

Updates: BCCP Coordinators

(1-1) Rome

Anne Murphy

(1-2) Dalton

Barbara Gibson

(2) Gainesville

Storie Allison

(3-1) Cobb

Cheri Holden

(3-2) Fulton

Debra DeWitt

(3-3) Clayton

Belinda Starks

(3-4) Gwinnett

Pam Austin and Karen Nixon

(3-5) DeKalb

Teresa Edwards

(4) LaGrange

Amy Lane

Updates: BCCP Coordinators

(5-1) Dublin

Teresa Carroll

(5-2) Macon

Edge Tillman-Johnson

(6) Augusta

Jennifer Sapp

(7) Columbus

Tracey L. Hall

(8-1) Valdosta

Maggie King and Becky Owsley

(8-2) Albany

Linda O'Donnell

(9-1) Coastal

Rebekah Chance-Revels

(9-2) Waycross

Rebecca Brantley

(10) Athens

Pam Smith



What is the
purpose of a
PE Coordinator?

PE Medicaid

DCH has two (2) statewide PE Medicaid programs:

1. PE Pregnant Women Medicaid

The regulations changed under ACA effective 1/1/14.

2. PE Women's Health Medicaid (WHM)

The regulations remained the same; Breast and Cervical Cancer Program (BCCP) and WHM are not the same programs.

IMPACT: Different regulations, forms, procedures, FPL amounts, deductions/disregards, and calculations of Budget Groups.

Purpose of PE Coordinators

Each District will have one PE Coordinator who will serve as the PE Medicaid contact. The PE Coordinator will distribute all the PE Medicaid information and request all PE Medicaid clearances for their District team.

PE Medicaid Information

Distribution of PE Medicaid information includes:

- All DCH PE Medicaid MEMOs
- All revised/new PE Medicaid forms
- All DCH PE Medicaid BANNER Messages
- All PE Medicaid training material
- All DCH PE Medicaid clearances
- Prescription updates required same day
- GAMMIS glitches

DPH PE Medicaid Questions

All PE Medicaid questions regarding Medicaid regulations will go to their PE Coordinator.

- The PE Coordinator will answer the question(s) and copy DCH on the email answer(s).
- If the PE Coordinator cannot answer the question(s) they will forward it to DCH. The answer(s) will be sent directly back to the PE Coordinator.

DPH Policy Questions

All Pregnancy/BCC questions regarding policy, medical, forms and/or billing questions are to be sent and addressed by DPH:

PE Pregnant Women medical – **Dr. Relda Robertson-Beckley** --
Relda.Robertson-Beckley@dph.ga.gov

Back up -- **Paula Brown** -- Paula.Brown@dph.ga.gov

BCC medical – **Barbara Crane** -- Barbara.Crane@dph.ga.gov

Back up -- **Cathy Broom** -- Cathy.Broom@dph.ga.gov

PE billing – **Kimberly Russell** -- Kimberly.Russell@dph.ga.gov

Back up -- **Paula Brown** -- Paula.Brown@dph.ga.gov

Questions?

Before we move on, are there any questions regarding the purpose of a PE Coordinator?



PE

Medicaid

Information

PE Medicaid MEMOs

Are sent to Dr. Seema Csukas, and the DPH contacts are copied on the MEMOs.

DPH contacts will forward the DCH MEMOs to the PE Coordinators for timely distribution. The DCH MEMOs will continue to be incorporated in the PE Manuals quarterly.

Any questions regarding the DCH MEMO should be sent to the PE Coordinators within the week to be addressed.

All Revised/New PE Medicaid Forms

Not all the required PE Packet forms are available in the same location.

PE Medicaid forms are located on GAMMIS

- 632/632W, Page 2, 634/634W Approval Notice of Action, 634/634W Denial Notice of Action, Quick Guides.
- PE Corrections and SSI Pregnancy Update forms are located in the PE Manuals.

The other forms needed in the PE packets are requested by the county's RSM or DFCS team.

- Medicaid form 94, Healthcare Coverage application form 94a, HIPAA form 5460, Declaration of Citizenship/Qualified Immigrant Status form 216

For BCC, the forms are located in the BCC manual.

- Certificate of Diagnosis.
- The **Data Form** is not part of the PE WHM packet, this form is **faxed directly to the BCCP state office.**

All DCH PE Medicaid BANNER Messages

DCH will post a BANNER message when the information needs to be quickly given to all Qualified Providers.

To date the only two (2) categories of BANNER messages for PE Medicaid include the FPL changes and a reminder to all providers regarding pregnancy-related services and aid categories.

When DCH posts a PE Medicaid BANNER message, it will be sent to the PE Coordinators for distribution.

All PE Medicaid Training Material

PE Medicaid training is scheduled quarterly.

Participants should have PE Medicaid knowledge before participating in training that includes, but is not limited to:

- PE Manual review PE, Medicaid Forms review
- The PE Medicaid process/procedures for your office
- Non financial eligibility criteria
- Financial eligibility criteria
- Basic Budget Groups understanding
- Basic P4HB understanding

All PE Medicaid training material will be sent to the DPH contacts who will forward it to the PE Coordinators for distribution.

If someone in your District has not attended PE Medicaid training and has PE Medicaid questions, please discuss with the appropriate DPH contact.

All DCH PE Medicaid Clearances

- PE Medicaid questions will be emailed to the PE Coordinator.
- The PE Coordinator will monitor the question(s)/answer(s) because generally more than one person will ask the same question(s).
- If the PE Coordinator finds an issue with the same question(s) being asked by the same individual(s), the PE Coordinator will discuss this with the appropriate DPH contact.
- **Any emails sent directly to DCH, other than from the PE Coordinators, will not be answered; these emails will be forwarded to the PE Coordinator.**

All DCH PE Medicaid Clearances

- All emails should contain the worker's email signature, which identifies their direct contact information, and a HIPAA disclaimer.
- This is a requirement for Open Records and HIPAA.
- When DCH identifies state trends, or issues helpful tips, this information will be sent to the PE Coordinators for distribution in their Districts.

Prescription Updates Required Same Day

When a PE Medicaid application is entered into GAMMIS, the prescription access updates when the case batches overnight; Prescriptions are available by morning.

If an approved PE beneficiary needs to fill a prescription the same day, this process requires a manual update.

All emergency, same-day update requests will be sent to the PE Coordinator to forward to DCH.

*Requests sent after 3 p.m. will be updated in the morning.

GAMMIS Glitches

Procedures are located in the PE Manuals to resolve GAMMIS glitches.

- If issues arise after the procedures have been followed, the PE Coordinator will email DCH.
- If the “Can’t Connect to the Server” error message appears, the worker will continue to follow current procedures to either scan/email or fax the page to the PE Coordinator. The PE Coordinator will forward to DCH with the PE application form to be manually updated in GAMMIS.

Questions?

Before we move, on are there any questions regarding PE Medicaid Information?



Best
Practices
For
PE
Coordinators

Best Practices

- Know your team; their strengths/weaknesses.
- Have their direct contact information.
- Verify that their email includes their email signature and HIPAA disclaimer.
- Make sure your team has your direct contact information.
- Have a back-up plan when you are on leave, either expected or unexpected.

Best Practices (continued)

- Know your PE Manuals; answers are usually found in the PE Manuals.
- Organize emails to easily retrieve answered questions.
- Periodic refresher training can be conducted by the PE Coordinator, or requested from DCH.
- Training material will need DCH's approval.
- Know each county's PE procedures; RSM or DFCS.
- Consider pairing each worker so they too have an additional back-up person when on leave.

Questions?

Are there any questions regarding Best Practices for PE Coordinators?

Conclusion

- DCH and DPH will monitor the success of the PE Coordinators and make changes needed based on feedback and discussions with the PE Coordinators.
- Our goal is to have PE Medicaid nurtured in each county so workers can make correct PE determinations daily.
- Please let your DPH contact know if you would like a full PE Medicaid training arranged for PE Coordinators.





Next Steps

“So now what do I do?”

DPH Next Steps

- PE Coordinators will brief appropriate District and county staff on the role of the PE Coordinator and associated changes in communication policy.
- PE Coordinators and PE staff will begin implementing the new communication strategies ASAP. All changes will be implemented prior to 9/1/14.

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