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**MEMORANDUM**

Date: August 2, 2016

To: Chief Executive Officer  
Chief Financial Officer

From: John Upchurch  
Director, Reimbursement Services  
Division of Financial Management

Subject: State Fiscal Year 2016 Upper Payment Limit (UPL) Hospital Payments

BY FACSIMILE AND MAIL

The Department has received approval from the federal Centers for Medicare and Medicaid Services (CMS) to proceed with issuing hospital UPL payments for State Fiscal Year 2016. Information about the schedule of events, notice of intent, UPL payment amount and intergovernmental transfer, if applicable, are provided on the Department's web site at [www.dch.georgia.gov](http://www.dch.georgia.gov) by selecting options for "Providers," "Provider types," "Hospital providers," then "Hospital Supplemental Reimbursement."

UPL payments to Critical Access Hospitals (CAH) are scheduled to be released on August 19, 2016. For hospitals other than CAH, the UPL payment will depend on the receipt of an IGT from the governmental entity affiliated with your hospital. Please note that, except for Critical Access Hospitals, the intergovernmental transfer **must be received by noon** on Friday, August 12, 2016, for payment to be released on August 19, 2016. If an IGT is not received by set date, the associated UPL payment will be delayed until later this year.

In order to assure that the timely receipt of intergovernmental transfers can be confirmed, a Notice of Intent to Transfer **must be submitted** by Tuesday, August 9, 2016, to document the expected method of transfer.

With regard to the payment to be released on August 19, 2016, it will be issued by ACH to the bank account previously used for UPL disbursements to your facility. If there has been any change to your facility's banking information, please complete a vendor form and forward information by August 9, 2016 to:

Ms. Lisa Tolbert  
[ltolbert@dch.ga.gov](mailto:ltolbert@dch.ga.gov)  
Accounting Manager

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Typically, there is a 3 or 4 day delay between when ACH transactions are initiated and when the funds are deposited into a provider's bank account. Allowing for such a delay, the UPL payment should post to your facility's bank account on or before August 25, 2016.

If you have any questions about this notice, please contact Annetta Smith at (404) 463-6669.