



**Nathan Deal, Governor**

**Frank Berry, Commissioner**

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2 Peachtree Street, NW | Atlanta, GA 30303-3159 | 404-656-4507 | [www.dch.georgia.gov](http://www.dch.georgia.gov)

MEMORANDUM

Date: December 6, 2016

To: Chief Executive Officer  
Chief Financial Officer

From: John Upchurch  
Director, Reimbursement Services

Subject: FY 2017 Disproportionate Share Hospital (DSH) Payments

BY FACSIMILE

This is notification that the Department will issue interim payments to state-owned and non-state governmental owned hospitals equal to 40% of their SFY2016 DSH payment. It is important to note that this initial payment is an interim estimate only. When a final payment amount has been determined, an additional payment will be issued for the difference between the final payment amount and the initial payment. In the event that the interim payment exceeds the final payment amount, an immediate repayment will be due from the hospital for the excess amount. Myers and Stauffer is in the process of reviewing the 2017 DSH Surveys and making necessary adjustments. Once completed, you will receive notification from Myers and Stauffer providing any adjustments made as well as the data elements to be used in calculating the final 2017 DSH allocation. You will have an opportunity to review the data elements and provide feedback.

The Department will be able to proceed with issuing an interim payment only if an intergovernmental transfer (IGT), equal to the matching funds needed to obtain the federal DSH funds, is provided by the hospital authority or other governmental entity with which the hospital is affiliated.

No interim payments can be provided to private hospitals at this time due to the unavailability of a state matching fund source. The Department requires state appropriations to match available federal DSH funds for private hospitals, so private hospital DSH payments are pending the appropriation of funds by the General Assembly in the amended FY 2017 Appropriations Act.

For the interim payments available to state owned and non-state governmental owned hospitals, information about the time schedule, payment amount and intergovernmental transfer is attached. This information will be available within the next week on the Department's web site at



[www.dch.georgia.gov](http://www.dch.georgia.gov) by selecting options for “Provider,” “Provider Types,” “Hospital,” then “Indigent Care Trust Fund.”

As indicated on the attached schedule, interim payments are scheduled to be released on December 20, 2016. Please note that the required intergovernmental transfer must be received by 12 p.m. on December 12, 2016, for an interim payment to be issued. In order to assure that the timely receipt of intergovernmental transfers can be confirmed, a Notice of Intent to Transfer must be submitted by December 8, 2016, to document the expected method of transfer. IGT payments must be made via an acceptable form of Electronic Funds Transfer (EFT).

The interim DSH payment to governmental hospitals will be issued by EFT to the bank account previously used for DSH or Upper Payment Limit disbursements to your facility. Typically, there is a 2 or 3 day delay between when the funds are disbursed by EFT and when the funds are deposited into a provider’s bank account. If there has been any change to your hospital’s banking information, please provide the corrected information by December 8, 2016, to:

Ms. Lisa Tolbert  
Accounting Manager  
[ltolbert@dch.ga.gov](mailto:ltolbert@dch.ga.gov)

Also attached is an updated Letter of Agreement form. Before any DSH payments can be made, an updated agreement from each provider must be signed and submitted to the Department. Please review, sign and submit the letter of agreement by December 8, 2016, to:

Ms. Annetta Smith  
[asmith@dch.ga.gov](mailto:asmith@dch.ga.gov)  
Supplemental Reimbursement, Program Director  
Georgia Department of Community Health  
2 Peachtree Street, NW  
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If you have any questions about this notice, please contact Annetta Smith at (404) 463-6669.