



GEORGIA DEPARTMENT  
OF COMMUNITY HEALTH

**Request for Grant Application (RFGA)  
Addendum Form**

**Office of Procurement & Grant Administration  
2 Peachtree Street, NW – 35th Floor  
Atlanta, Georgia 30303-3159**

Addendum Number: 01 Dated: April 18, 2016  
Title of Grant: Rural Health Network Grant Fiscal Year 2016  
Requesting Agency: Georgia Department of Community Health  
Initially Posted: March 30, 2016  
Issuing Officer: Joanne Mitchell  
Telephone: 404 651-6183 e-mail: jmitchell@dch.ga.gov  
RFGA Due Date: April 28, 2016, 3:00 PM

The information provided below is made a part of this RFGA

Please see the attached **Questions and Answers** submitted for this grant application.

**NOTE: REVIEW CAREFULLY!**

In the event of a conflict between previously released information and the information contained herein, the latter shall control. A signed acknowledgment of this addendum (this page) must be attached to your RFGA response. Failure to include a signed acknowledgement of this addendum will disqualify applicant from further consideration on this grant award.

A signature on this addendum does not constitute your signature on the original RFGA document. The original RFGA response must also be signed in the proper places.

\_\_\_\_\_  
Firm Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Typed Name and Title

## RURAL HEALTH NETWORK GRANT

FISCAL YEAR 2016

### Questions & Answers

	Question	Response
1.	Would the cost of a health fair, which is mainly the tent rental of \$1500.00 qualify for a portion of the grant?	Expenses related to the project should be included and explained in the budget and budget justification.
2.	Is a hospital considered a vendor?	No, a hospital is not considered a vendor.
3.	For the appendix pages should we recreate electronic documents in the same format and submit? Or complete the provided forms manually?	The appendix pages may be recreated in the electronic documents or they may be completed manually to include in the application packet.
4.	Concerning Appendix B and Appendix C. I understand that the applying agency is required to read, sign, and comply with both appendices prior to beginning work on the application, but do the signature pages need to be submitted to anyone prior to the RFP deadline, or just included in the complete, bound and electronic copies at submission?	All documents that are required as part of the completed grant application should be included in the final grant application submission. Documents should not be submitted separately.
5.	I have a question about the designation of rural counties. I understand in your RFP that a county must have 35,000 or less population in order to qualify as rural under this application. However, when I go onto the HRSA Rural Health Eligibility Analyzer, 2 counties in our service area (Gordon and Polk) are identified as being eligible even though we know their populations are greater than 35,000. Does the Rural Health Office in GA have different designation criteria than HRSA or is HRSA just not updating its database?	This is a State grant. The State definition of rural health is a population of 35,000 or less.
6.	Regarding the Quality Project Schedule, my client does not currently use a project scheduling tool, but does use Salesforce, which tracks patient data. It is not a project management software, however. Is this a strict requirement? The answer to this question determines whether or not we move forward with our application.	A timeline template is provided (Appendix H) and can be used if the applicant does not utilize a project scheduling tool.
7.	Is it possible to receive the funding for equipment if the need is proven or is this solely a project driven grant?	Expenses related to the project should be included and explained in the budget and budget justification.
8.	Is only one application needed for both counties? Also, for budget purposes, reports, etc....are both counties expected to be combined or separate?	The application should describe a project that addresses identified needs in two or more counties. The budget and reporting process should be specific to the project deliverables and expenses incurred during the project period.
9.	Is this the closing date for questions, April 13 or deadline for submission, April 28?	Closing date to submit questions is April 13. Closing date for submission of an application is April 28.

Questions must be submitted in writing to Joanne Mitchell, [jmitchell@dch.ga.gov](mailto:jmitchell@dch.ga.gov) by Wednesday, April 13, 2016. Response to questions will be posted within five business days from closing date.

## RURAL HEALTH NETWORK GRANT

FISCAL YEAR 2016

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10.	I downloaded the RFGA PDF but do not see an option for forms that I can type in. Please advise on how I can resolve this issue to submit the appropriate forms.	The forms may be created electronically in the same format as shown in the RFGA or printed and completed manually to include in the application packet. Appendix E - Budget Plan, Appendix G- Project Work Plan Template and Appendix H – Timeline Template will be posted on the DCH website, of which information can be typed in. You may access the DCH website at - <a href="https://dch.georgia.gov/grant-announcements">https://dch.georgia.gov/grant-announcements</a> .
11.	When is the closing date? What specifically is the closing date for (frequently asked questions)? Where do you post responses?	Closing date to submit questions is April 13 Closing date for submission of an application is April 28. Responses to question will be posted on the DCH website at
12.	We are looking to build a new ems/ fire station. Would this grant cover that?	No. It is not the intent of this grant to support the construction of new facilities, or upgrades to existing structures.
13.	Final question are the budget, work plan and timeline forms available in Excel?	The Budget Plan and Timeline Template forms will be posted on the DCH website in Excel. The Project Plan is in Word format and is also on the DCH website. You may access the DCH website at - <a href="https://dch.georgia.gov/grant-announcements">https://dch.georgia.gov/grant-announcements</a> .
14.	If two counties went together to place an ambulance near the border of each other, to be shared by both counties, would this qualify for the Grant?	The project described in the grant application should explain how an identified need involving two or more counties will be addressed. If the project involves EMS collaboration between two counties, the expenses related to realignment of resources should be explained in the budget and budget justification.

Questions must be submitted in writing to Joanne Mitchell, [jmitchell@dch.ga.gov](mailto:jmitchell@dch.ga.gov) by Wednesday, April 13, 2016.  
*Response to questions will be posted within five business days from closing date.*