



David A. Cook, Commissioner

Nathan Deal, Governor

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MEMORANDUM

Date: August 31, 2012

To: Chief Executive Officer
Chief Financial Officer

From: John Upchurch
Director, Reimbursement Services
Division of Financial Management

Subject: FY 2013 Disproportionate Share Hospital (DSH) Data Survey

BY ELECTRONIC MAIL

This is notification that the 2013 ICTF/DSH survey and FYE 2011 hospital statistical & reimbursement reports (HS&R) will be available on the Department's website. For your convenience the survey is attached and the HS&R reports are located on our website. The Department is making every effort to expedite the DSH payment process so hospitals will receive DSH payments sooner. To aid in this, it is important that the DSH Payment Survey and all related physical and electronic documents be completed and received by Myers & Stauffer by October 5, 2012.

SURVEY INSTRUCTIONS:

A copy of the survey can be obtained from the Department's web site at www.dch.georgia.gov by selecting links for "Providers," "Hospital" and "Indigent Care Trust Fund." Please note the survey is broken down into two parts and both parts must be completed. Instructions about how to submit the completed form can be found on a tab in the survey file.

Last date to submit the survey is October 5, 2012.

Please note that a hospital **must** submit a completed ICTF/DSH Survey **in order to be eligible** to receive available DSH funds.

To assist hospitals in accurately preparing the ICTF/DSH survey, the Department and its Reimbursement Consultant Myers and Stauffer will provide training programs. Detailed information about the training programs will be available shortly on the Department's web site at Indigent Care Trust Fund under Latest News.

HS&R reports can also be found at this website location. Hospitals have the option of requesting CMO HS&Rs from the CMOs directly or they may use self-reported CMO HS&R data. The FY 2013 survey contains historical

information linked to your hospital's facility name such as ownership status and Medicare and Medicaid provider number. **Please verify this information is correct when completing the survey.** If this information is incorrect or has changed during the year, please make a note on the survey.

If you have any questions during the completion of the surveys, please contact Myers & Stauffer at (800)374-6858 and indicate that you have a Georgia DSH question. If you prefer e-mailing your questions, you can contact Myers and Stauffer by e-mail at gadsh@mslc.com.

If you have any questions about this notice, please contact Annetta Smith, Program Director for Supplemental Reimbursement, at (404) 463-6669.