



Brian P. Kemp, Governor

Russel Carlson, Commissioner

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MEMORANDUM

Date: January 6, 2025
To: Chief Executive Officer/Chief Financial Officer
From: Kim S. Morris, Director of Reimbursement
Division of Financial Management
Subject: SFY 2025 Upper Payment Limit (UPL) Nursing Home - Interim Payment

BY ELECTRONIC MAIL

The Department will proceed in issuing UPL payments to nursing homes for the 1st and 2nd quarters of State Fiscal Year 2025. Information is included below.

- Payment for Intergovernmental Transfer - Due by noon on **Thursday, January 23, 2025**.
Note: If the Transfer Payment is not received by the deadline, the associated UPL payment will not be made.
- UPL Payments are scheduled to be released on or by **Thursday, February 6, 2025**.

The Department has implemented DocuSign, an electronic signature program, for the completion and submission of the completed Notice of Intent To Form. Use this link ([Click Here](#)) to access the Form in DocuSign **before January 17, 2025**. The Notice of Intent To Form should only be completed by an authorized provider representative.

The February 6, 2025 payment will be issued by ACH to the bank account listed in the Georgia Medicaid Management Information System (GAMMIS) for your facility.

Typically, there is a 3 or 4-day delay between when ACH transactions are initiated and when the funds are deposited into a provider's bank account.

Please be aware that the Centers of Medicare and Medicaid Services (CMS) reserves the right to adjust the UPL calculation either positively or negatively.

If you have any questions, please contact Angelica Clark Hester, Senior Manager at aclark@dch.ga.gov.

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**Georgia Department of Community Health
Schedule of Key Events**

**SFY2025 Nursing Home UPL Calculation
Interim Payment**

Monday	January 6, 2026	Notice to Eligible Nursing Home Providers
Friday	January 17, 2025.	Notice of Intent to Transfer Due (Provider to DCH)
Thursday	January 23, 2025	Intergovernmental Transfer Due (Provider to DCH)
Thursday (EFT)	February 6, 2025	Payment Date