

SB505 Hospital Information Transparency

Frequently Asked Questions

1. By what date do I need to implement the template?

Hospitals must incorporate the provided template on their website and send the page URL to DCH by July 1, 2025.

2. Who will be updating my website?

It is the hospital's responsibility to build/incorporate the provided template on to their website.

3. What parts of the template do I need to implement?

Hospitals should replicate the organization, structure, document names, and document descriptions that are provided in the template.

4. Does our page need to look exactly like the template provided?

Hospitals can utilize their own branding and web style guide standards when incorporating the template on to their website.

5. Where should the link to the new template page need to be on our website?

Hospitals must update their footer to include a link labeled "Organizational & Financial Information." The link will direct users to the page which the new template is housed on their website.

6. Can we edit the document descriptions provided in the template?

The copy provided within the template is to be used by all organizations.

7. Who can I reach out to with questions?

Please email questions to DCH.Transparency@dch.ga.gov .

8. How do I report the URL to my updated webpage?

Please email updated webpage URLs to DCH.Transparency@dch.ga.gov by August 1 annually.

9. My hospital only has 6 executives, how should I post the “List of Top 10 Executive Salaries Report”?

Hospitals should post the complete list of executives for their respective hospital.

10. If my hospital is exempt from filing an IRS Form 990, will the 990 Proxy work for this requirement?

The 990 Proxy does not satisfy the requirement. All “Exempt” hospitals must complete and post a blank (unfiled) IRS Form 990.

11. The SB505 statute says DCH shall establish a form that collects the same information as is contained in the IRS Form 990, including Schedule H. Where can I find this form?

Hospitals should use a blank IRS Form 990 that can be obtained from the Internal Revenue Service website at the link: <https://www.irs.gov/pub/irs-pdf/f990.pdf> .

12. Can you explain the archived documents. What are you looking for there?

Hospitals should post their prior years’ documents as instructed in the “Archive Documents” templates.

13. Do hospitals have to post the document descriptions?

Yes, hospitals should post the Document Descriptions and label all posted documents as detailed in the Document Descriptions.