



Nathan Deal, Governor

Clyde L. Reese III, Esq., Commissioner

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2 Peachtree Street, NW | Atlanta, GA 30303-3159 | 404-656-4507 | [www.dch.georgia.gov](http://www.dch.georgia.gov)

MEMORANDUM

Date: March 7, 2016

To: Chief Executive Officer  
Chief Financial Officer

From: John Upchurch  
Director, Reimbursement Services

Subject: FY 2016 Disproportionate Share Hospital (DSH) Payments  
Redistribution of FY 2012 DSH overpayments

BY FACSIMILE and MAIL

Final DSH eligibility and payment data for State Fiscal Year (SFY) 2016 are now available on the Department's web site at [www.dch.georgia.gov](http://www.dch.georgia.gov) by selecting options for "Provider," "Provider Types," "Hospital Providers," then "Indigent Care Trust Fund." Please note that the final DSH data will present some changes from the preliminary data previously posted on the Department's web site in January 2016.

Detailed information about the time schedule and intergovernmental transfers are provided on the Department's web site as referenced above. DSH payments are scheduled to be released on March 21, 2016. For public hospitals, the DSH payment will be dependent on the receipt of an intergovernmental transfer from the hospital authority or other governmental entity in which the hospital is affiliated. Please note the intergovernmental transfer for public hospitals must be received by noon Monday, March 14, 2016, for a payment to be issued.

In addition to the SFY 2016 DSH allocation, public hospitals will also receive a redistribution of overpayments identified in the Independent Verification of the SFY 2012 DSH payments performed by Myers and Stauffer. The intergovernmental transfer and DSH payment for public hospitals will include both the SFY 2016 amount and the SFY 2012 redistribution. The payment files posted to the DCH website provide both the 2016 and 2012 amounts.

In order to assure that the timely receipt of intergovernmental transfers can be confirmed, a Notice of Intent to Transfer form **must be submitted** by March 11, 2016, to document the expected method of transfer. If an intergovernmental transfer is not received by the specified deadline, the associated DSH payment will be delayed until another date later this year.

A hospital's signed Letter of Agreement form for FY2016 is a condition to receive payment. The form is available on the website above. If a hospital has not submitted the required form please complete by March 11, 2016, and send to:

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Ms. Annetta Smith  
[asmith@dch.ga.gov](mailto:asmith@dch.ga.gov)  
Supplemental Reimbursement, Program Director  
Georgia Department of Community Health  
2 Peachtree Street, NW – 39<sup>th</sup> floor  
Atlanta, Georgia 30303-3159

The payments to be released on March 21, 2016, will be issued by Electronic Funds Transfer (EFT) to the bank account previously used for DSH or Upper Payment Limit disbursements to your facility. Typically, there is a 2 or 3 day delay between when EFT transactions are initiated and when the funds are deposited into a provider's bank account. Allowing for such a delay, the DSH payment should post to your facility's bank account on or before March 24, 2016. If there has been any change to your hospital's banking information, please provide the corrected information by March 11, 2016, and send to:

Ms. Lisa Tolbert  
[ltolbert@dch.ga.gov](mailto:ltolbert@dch.ga.gov)  
Accounting Manager

As previously noted in the memorandum dated November 9, 2015, "when a final payment amount has been determined, an additional payment could then be issued for the difference between the final payment amount and the initial payment. In the event that the interim payment should exceed the final payment amount, an immediate repayment would be due from the hospital for the excess amount." Some providers have been overpaid and therefore must return the difference to the Department. A separate notice will be sent to each provider noting the amount due.

If you have any questions about this notice, please contact Annetta Smith, Program Director for Supplemental Reimbursement, at (404) 463-6669.