



## Healthcare Analytics Manager

### **SALARY INFO:**

Starting Salary: \$90,000

Pay Grade: N

### **AGENCY SUMMARY:**

The Georgia Department of Community Health (DCH) is one of Georgia's four health agencies serving the state's growing population of almost 10 million people. DCH serves as the lead agency for Medicaid, oversees the State Health Benefit Plan (SHBP), and includes Healthcare Facility Regulation, impacting one in four Georgians. Through effective planning, purchasing and oversight, DCH provides access to affordable, quality health care to millions of Georgians, including some of the state's most vulnerable and under-served populations. Six enterprise offices support the work of the agency's four program divisions. DCH employees are based in Atlanta, Cordele and across the state.

### **JOB SUMMARY:**

The Office of Analytics and Program Improvement (OAPI) is an enterprise office within DCH which promotes the adoption of data driven business decisions by providing quality data services to support the Department's data management and administrative simplification efforts. DCH is currently seeking qualified applicants for a full-time **Healthcare Analytics Manager** position for the **Office of Analytics and Program Improvement**.

Under minimal guidance, the Healthcare Analytics Manager will manage a team of data scientists and will be required to serve in a lead role by assisting, mentoring, and reviewing deliverables. The Analytics Manager will report to the Executive Director of the Office of Analytics and Program Improvement and will support the Medicaid Performance Management Office.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

1. Manages and conducts performance evaluations for a team of data scientists.
2. Conducts analyses on Medicaid and State Health Benefit Plan enrollment and claims data.
3. Develops complex methodologies in response to Departmental questions which require data driven decisions.
4. Develops data visualizations to support Medicaid and State Health Benefit Plan program evaluations.
5. Drives conversations with data consumers to gather requirements for data reporting, analytics needs, and data modeling.
6. Drives conversations with healthcare data analysts to develop operational and tactical strategies to meet data consumer's requirements.
7. Leads data driven discussions with leadership and provides insightful presentations based on DCH program performance.
8. Performs quality assurance reviews on data reports and analytics.
9. Identifies and creates standardized reports and visualizations for public consumption.
10. Develops and maintains an inventory of data reporting and analytic standards which support business intelligence data management policies and methodologies.
11. Assists with the Department-wide adoption of data reporting and analytic standards.



12. Assists with the development of data reporting and metrics which monitor the performance of healthcare programs.
13. Plans and facilitates analytic meetings with data consumers.
14. Serves as champion for the Enterprise Data Warehouse.

### **MINIMUM QUALIFICATIONS:**

- Five (5) years working with Medicaid data and/or Medicaid policy
- Five (5) years of public or private healthcare analytics experience
- Three (3) years of management or supervisory experience
- Experience developing quality metrics and conducting healthcare program evaluations
- Demonstrated ability to communicate with senior leadership
- Demonstrated proficiency in SQL and/or Python
- Bachelor's degree in Statistics, Decisions Sciences, Data Analytics, Computer Science, Public Health Administration or related field

### **PREFERRED QUALIFICATIONS:**

Preference will be given to candidates who, in addition to meeting the minimum qualifications, demonstrate some or all of the following skills /experience.

- Master's degree in Statistics, Decisions Sciences, Data Analytics, Computer Science, Public Health Administration or related field
- Eight (8) years of healthcare analytics experience
- Three (3) years managing a team of data analysts

### **KEY COMPETENCIES:**

- Analytic Skills
  - Ability to solve complex problems, knowledge of data models, program evaluation, and basic statistical models
- Leadership
  - Results orientation, willingness to commit to a direction and drive to completion
  - High personal and professional integrity
  - Ability to function in a highly dynamic team environment
- Relationship Management and Communication
  - Ability to develop cooperative and constructive relationships
  - Ability to handle complaints, settle disputes, and resolve conflicts and negotiate with others
  - Ability to collaborate with a team
  - Ability to build trust and cooperation amongst a team
- Oversight and Decision-making
  - Highly developed skills in priority setting and aligning to a Departmental strategy
  - Ability to break down complex problems into manageable goals
  - High level of accountability for oneself and a team