**GEORGIA FARMWORKER HEALTH PROGRAM (GFHP)**

**ADVISORY BOARD MEETING**

**Date:** Thursday, July 17, 2025

**Time:** 10:00AM – 12:00PM

**TEAMS Phone-in option**: [(470) 344-9228, 395430776#](tel:4703449228,,395430776) United States (Toll-free)

**TEAMS Meeting Link**: [**Join the meeting now**](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NzBhOTk4MGItMGFiOC00ODY3LWExNzktNzRiODE5NDY4MTUx%40thread.v2/0?context=%7b%22Tid%22%3a%22512da10d-071b-4b94-8abc-9ec4044d1516%22%2c%22Oid%22%3a%222b09a04e-d6c5-486f-b302-9b3aeda5645c%22%7d) Meeting ID: 266 094 280 448 Passcode: RjPSCu

**AGENDA**

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| Welcome | Erin Lepp, GFHP Board Chairperson Courtney Griffin, GFHP Board Vice Chair | 10:00AM |
| Taking of Attendance – Quorum Confirmation |
| Approval of Minutes – June 2025 | Jennifer Dunn, GFHP Board  Secretary | 10:10AM |
| SORH Team GFHP Updates   * Introductory comments by Nita Ham * 2025-26 GFHP Budget Revision * Bylaws Update   + Vote on Bylaws   + Execute Bylaws * Co-Applicant Agreement   + Vote on Co-Applicant Agreement   + Execute Co-Applicant Agreement * Org Chart & Org Chart Position Descriptions   + Vote on Org Chart & Position Descriptions * Form 6A   + Vote on Form 6A | SORH Team – Nita Ham, Executive Director, SORH; Tiffany Hardin, GFHP Project Director;  Tina Register, GFHP Operations Specialist | 10:20AM |
| New Business & Open Discussion | Open to all attendees | 11:50AM |
| Adjourn | Erin Lepp, GFHP Board Chairperson | 12:00 PM |

**ONGOING ACTION ITEMS**

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| Item | Responsible Party | Cadence |
| Clinics-Local Board Meeting Minutes are to be submitted to Tiffany/Tina monthly | Clinic Directors | Monthly |
| Bi-Annual inventory lists are to be submitted to Tiffany/Tina | Clinic Directors | Bi-Annually | 03/01, 09/01 |
| UDS Tables (All UDS data tables to include patient characteristics and quality of care measures) are to be submitted to the GFHP | Clinic Directors | Quarterly | 04/15, 07/15, 10/15, 01/15 |
| Set up elections for Board officers pursuant to updated Bylaws | Acting Board | As soon as practicable |
| Election of Finance Committee | Acting Board | As soon as practicable |
| Monthly Budget Presentation | TBD |  |
| Sites Update | Clinic Directors | As soon as practicable |
| QI Committee Update | Jennifer Dunn, GFHP Board Secretary, QI Lead | As soon as practicable |

**NEXT BOARD MEETING**

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| Thursday, August 21, 2025 | 10:00 AM – 12:00 PM | Virtual | MS Teams |