

Board of Community Health  
Meeting  
February 8, 2018

**Members Present**

Norman Boyd  
Roger Folsom  
Allana Cummings  
Anthony Williamson  
Russell Crutchfield  
Russ Childers  
Mark Trail  
Kenneth Davis

**Members Absent**

The Board of Community Health held its regularly scheduled meeting at the Department of Community Health (DCH), 5<sup>th</sup> Floor Board Room, 2 Peachtree Street, N.W., Atlanta, Georgia. (An agenda and a List of Attendees are attached hereto and made an official part of these Minutes as Attachments #1 and #2). Chairman Norman Boyd presided and called the meeting to order at 10:31 a.m.

**Minutes**

The Minutes of the January 11, 2018 meeting were unanimously approved.

**Opening Comments**

None to report.

**Committee Reports**

None to report.

**Commissioner's Report**

General Assembly Updates:

- Completed 3 of 4 budget hearings; remaining presentation, FY19 to the Senate.
- Commissioner Berry recognized Lisa Walker, Deputy Commissioner/CFO and Kellee Richards, Budget Director for their work with the budget and presentations.
- The Department has received positive feedback from Senator Burke, Senate and Representative Parrish, House.

Internal events:

- February 7<sup>th</sup> Coffee with the Commissioner:
  - The purpose of this event is to further convey the message of customer service, teamwork and communication to gain a better understanding of employee's perspective of these priority areas, discuss growth opportunities and overall suggestions.
  - Monthly occurrence.

Melanie Simon, Division Chief, Healthcare Facility Regulation (HFR) presented to the Board for final adoption the proposed revised Rules and Regulations for Narcotic Treatment Programs, Chapter 111-8-53. The revised rules are being proposed pursuant to the authority granted the Department of Community Health in O.C.G.A. § 31-6-21 and O.C.G.A. § 31-6-21.1.

An opportunity for public comment was held on November 8, 2017 at 11:00 a.m. at the Department of Community Health (2 Peachtree Street, N.W., Atlanta, Georgia 30303) in the 5<sup>th</sup> Floor Board Room. Written comments were accepted on or before November 10, 2017.

Board members were provided a copy of the synopsis of proposed rule changes and revised rules. During the oral presentation, the following was discussed:

- The rule revisions are necessary to comply with Senate Bill 88 and House Bill 249 and to make other changes for purposes of program improvement in the areas of administration; staffing, patient screening assessment and admission; individual treatment plan; narcotic drugs; drug-screen tests; central registry; reporting; and variance and waiver.
- The Board was informed that two public comments were received on or before November 10, 2017 in response to the proposed rule changes.
- No additional changes to the proposed rule were recommended.

Ms. Simon respectfully asked for the Board's favorable consideration of final adoption.

Roger Folsom MADE a MOTION to approve for final adoption the Rules and Regulations for Narcotic Treatment Programs. Russell Crutchfield SECONDED the MOTION. ON THE MOTION, the yeas were 8, nays 0, abstained 0, and the MOTION was APPROVED. (A copy of the Rules and Regulations for Narcotic Treatment Programs is attached hereto and made an official part of these minutes as Attachment #3).

Melanie Simon, Division Chief, Healthcare Facility Regulation (HFR) presented to the Board for initial adoption the proposed revised Rules and Regulations for Proxy Caregivers Used in Licensed Facilities, Chapter 111-8-100. The revised rules are being

proposed pursuant to the authority granted the Department of Community Health in O.C.G.A. § 31-6-21 and O.C.G.A. § 31-6-21.1.

Board members were provided a copy of the synopsis of proposed rule changes and revised rules. During the oral presentation, the following was discussed:

- The rule revisions include changes necessary to comply with the provisions of House Bill 486, including a change in the definition of “proxy caregiver” and the development of a medication administration curriculum for training.

An opportunity for public comment will be held on March 13, 2018 at 10:00 a.m. at the Department of Community Health (2 Peachtree Street, N.W., Atlanta, Georgia 30303) in the 5<sup>th</sup> Floor Board Room. Written comments will be accepted on or before March 16, 2018.

Ms. Simon respectfully asked for the Board’s favorable consideration of initial adoption.

Mark Trail MADE a MOTION to approve for initial adoption the Rules and Regulations for Proxy Caregivers. Allana Cummings SECONDED the MOTION. ON THE MOTION, the yeas were 8, nays 0, abstained 0, and the MOTION was APPROVED. (A copy of the Rules and Regulations for Proxy Caregivers is attached hereto and made an official part of these minutes as Attachment #4).

Melanie Simon, Division Chief, Healthcare Facility Regulation (HFR) presented to the Board for initial adoption the proposed revised Rules and Regulations for Personal Care Homes, Chapter 111-8-62. The revised rules are being proposed pursuant to the authority granted the Department of Community Health in O.C.G.A. § 31-6-21 and O.C.G.A. § 31-6-21.1.

Board members were provided a copy of the synopsis of proposed rule changes and revised rules. During the oral presentation, the following was discussed:

- The rule revisions include a change in the definition of “proxy caregiver” to comply with the provisions of House Bill 486; deletion of duplicative disaster preparedness requirements; and a decrease in the notice requirements for changes in established charges related to the provision of personal services.

An opportunity for public comment will be held on March 13, 2018 at 10:30 a.m. at the Department of Community Health (2 Peachtree Street, N.W., Atlanta, Georgia 30303) in the 5<sup>th</sup> Floor Board Room. Written comments will be accepted on or before March 16, 2018.

Ms. Simon respectfully asked for the Board’s favorable consideration of initial adoption.

Russ Childers MADE a MOTION to approve for initial adoption the Rules and

Regulations for Personal Care Homes. Mark Trail SECONDED the MOTION. ON THE MOTION, the yeas were 8, nays 0, abstained 0, and the MOTION was APPROVED. (A copy of the Rules and Regulations for Personal Care Homes is attached hereto and made an official part of these minutes as Attachment #5).

Melanie Simon, Division Chief, Healthcare Facility Regulation (HFR) presented to the Board for initial adoption the proposed revised Rules and Regulations for Assisted Living Communities, Chapter 111-8-63, to the board for initial adoption. The revised rules are being proposed pursuant to the authority granted the Department of Community Health in O.C.G.A. § 31-6-21 and O.C.G.A. § 31-6-21.1.

Board members were provided a copy of the synopsis of proposed rule changes and revised rules. During the oral presentation, the following was discussed:

- The rule revisions include a change in the definition of “proxy caregiver” to comply with the provisions of House Bill 486; deletion of duplicative disaster preparedness requirements; and a decrease in the notice requirements for changes in established charges related to the provision of personal services.

An opportunity for public comment will be held on March 13, 2018 at 11:00 a.m. at the Department of Community Health (2 Peachtree Street, N.W., Atlanta, Georgia 30303) in the 5<sup>th</sup> Floor Board Room. Written comments will be accepted on or before March 16, 2018.

Ms. Simon respectfully asked for the Board’s favorable consideration of initial adoption.

Roger Folsom MADE a MOTION to approve for initial adoption the Rules and Regulations for Assisted Living Communities. Allana Cummings SECONDED the MOTION. ON THE MOTION, the yeas were 8, nays 0, abstained 0, and the MOTION was APPROVED. (A copy of the Rules and Regulations for Assisted Living Communities is attached hereto and made an official part of these minutes as Attachment #6).

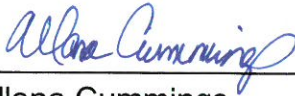
### **New Business/Closing Comments**

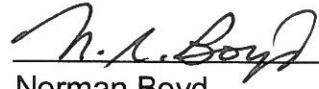
None to report.

### **Adjournment**

There being no further business to be brought before the Board, Chairman Norman Boyd adjourned the meeting at 10:56 a.m.

THESE MINUTES ARE HEREBY APPROVED AND ADOPTED THIS THE 8th DAY OF February, 2018.

  
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Allana Cummings  
Secretary

  
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Norman Boyd  
Chairman

Official Attachments:

- #1 Agenda
- #2 List of Attendees
- #3 Narcotic Treatment Program Rule Change
- #4 Proxy Caregivers Rule Change
- #5 Personal Care Homes Rule Change
- #6 Assisted Living Communities Rule Change