



## Data Governance Manager

### **SALARY INFO:**

Starting Salary: \$90,000

Pay Grade: N

### **AGENCY SUMMARY:**

The Georgia Department of Community Health (DCH) is one of Georgia's four health agencies serving the state's growing population of almost 10 million people. DCH serves as the lead agency for Medicaid, oversees the State Health Benefit Plan (SHBP), and includes Healthcare Facility Regulation, impacting one in four Georgians. Through effective planning, purchasing and oversight, DCH provides access to affordable, quality health care to millions of Georgians, including some of the state's most vulnerable and under-served populations. Six enterprise offices support the work of the agency's four program divisions. DCH employees are based in Atlanta, Cordele and across the state.

### **JOB SUMMARY:**

The Office of Analytics and Program Improvement (OAPI) is an enterprise office within DCH which promotes the adoption of data driven business decisions by providing quality data services to support the Department's data management and administrative simplification efforts. DCH is currently seeking qualified applicants for a full-time **Data Governance Manager** position for the **Office of Analytics and Program Improvement**.

Under minimal guidance, the Data Governance Manager will lead a team of data governance analysts and manage enterprise-wide data governance activities. The role will have responsibility for further establishing a data governance framework and ensuring adherence to the established policies, standards, and practices. The position will work closely with data owners, data stewards and data administrators to identify the Department's data assets and improve the quality and value of those assets. The Data Governance Manager will report to the Executive Director of the Office of Analytics and Program Improvement and will support the Medicaid Performance Management Office.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

1. Manages and conducts performance evaluations for a group of data governance analysts
2. Establishes a data governance re-engagement roadmap to support the rollout of data-related strategic priorities.
3. Identifies and assists with the facilitation of organizational behavior modifications required to support the implementation of the data governance framework.
4. Ensures each data governance role is clear on its responsibilities and is held accountable for performing their data governance duties.
5. Identifies and makes recommendations to maximize data governance resources.
6. Establishes enterprise-wide strategies to ensure adoption of standards and policies.
7. Defines and develops a mechanism for monitoring performance and quality metrics related to the compliance of established data governance standards and policies.
8. Creates and monitors data-related measures, outcomes and metrics and identifies areas of improvement.



9. Coordinates efforts of contracted data governance resources to ensure maximum return on contracted scopes of work.
10. Manages relationships at multiple organizational levels to support the overall data governance goals.
11. Identifies new business opportunities pertaining to the use of data assets to achieve efficiency and effectiveness.
12. Identifies and manages business and technology risks associated with managing enterprise-wide data assets.
13. Maintains knowledge of regulatory data requirements and emerging trends and issues.
14. Serves as champion for data governance efforts.
15. Serves as a champion for Enterprise Data Governance.
16. Develops and maintains consistent documentation to support the adoption of data governance practices across the enterprise.

### **MINIMUM QUALIFICATIONS:**

- Five (5) years of data management experience in a major organization
- Two (2) years of management or supervisory experience
- One (1) year of experience working with public or private healthcare data
- Demonstrated application of data governance practices
- Demonstrated ability to communicate with senior leadership
- Bachelor's degree in Applied Mathematics, Computer Science, Management Information Systems, Computer Information Systems, or related subject

### **PREFERRED QUALIFICATIONS:**

Preference will be given to candidates who, in addition to meeting the minimum qualifications, demonstrate some or all of the following skills /experience.

- Master's degree in Applied Mathematics, Computer Science, Management Information Systems, Computer Information Systems, or related subject
- Three (3) years of experience working with public or private healthcare data
- Working knowledge of Informatica Data Catalog solution
- Ten (10) years of data management experience in a major organization

### **KEY COMPETENCIES:**

- Leadership
  - Results orientation, willingness to commit to a direction and drive to completion
  - Demonstrated ability to manage adversity and challenging situations
  - Ability to articulate vision of transformation efforts
  - High personal and professional integrity
  - Ability to function in a highly dynamic team environment
- Relationship Management and Communication
  - Ability to develop cooperative and constructive relationships
  - Ability to handle complaints, settle disputes, and resolve conflicts and negotiate with others
  - Ability to collaborate with a team
  - Ability to identify and understand the existing organizational culture
  - Ability to build trust and cooperation amongst a team



- Oversight and Decision-making
  - Highly developed skills in priority setting and aligning to a Departmental strategy
  - Ability to break down complex problems into manageable goals