## Brian P. Kemp, Governor

2 Martin Luther King Jr. Drive, SE, East Tower | Atlanta, GA 30334 | 404-656-4507 | www.dch.georgia.gov

## ADMINISTRATIVE ORDER

**WHEREAS**, Pursuant to the authority vested in me as Commissioner of the Georgia Department of Community Health, I may designate agents to receive personal service of all lawsuits or complaints which any person may intend to be served upon me in my official capacity, or individually, as it relates to my official capacity as Commissioner of the Georgia Department of Community Health.

It is hereby

**ORDERED:** That the following personnel are appointed as agents to receive Service of Process for lawsuits or complaints which any person may intend to be served upon the Georgia Department of Community Health.

Melanie Simon General Counsel

Tara Dickerson Deputy General Counsel

Brian Annino Senior Attorney

Alycia Allgood Executive Administrative Assistant

Danisha Williams Executive Confidential Assistant and Director of Board Affairs

Vivian Denson Administrative Assistant II

Debra Joiner Administrative Assistant I

Pursuant to O.C.G.A. § 50-21-35(c), at least one of the above listed designees for service of process shall be present at the published office address each Tuesday through Thursday, excluding state



observed holidays and other office closures, between the hours of 9:00 A.M. and 5:00 P.M. eastern standard time or eastern daylight time, whichever is applicable. Please note that check-in at the security desk is required for entry.

Address for Service of Process: 2 MLK Jr Drive, SE East Tower, 18th Floor, Commissioner's Office Atlanta, Ga 30334

SO ORDERED, this 30th Day of June, 2023.