

## MINUTES

Health Information Technology and Transparency  
Advisory Board and Ad Hoc Expert Meeting

Health Information Exchange Standing Committee  
Georgia Tech Global Learning Center  
84 5<sup>th</sup> Street, N.W., Atlanta, GA 30308  
Room 353  
April 18, 2007  
3:45 p.m. – 5:00 p.m.

Member Attendance:

Jeffrey Broka	Dr. James Buehler	Robert W. Bush
Dedra Cantrell	Greg Fields	Michael Heekin
R. Scott Leavell	Patricia Massey	Dr. William McClatchey
Glenn Pearson	Dr. Winston Price	Gayle Ransom

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The Health Information Exchange (HIE) Standing Committee Chair Robert Bush convened the meeting at 3:45 p.m. Mr. Sonny Munter, *Chief Information Officer* of the Georgia Department of Community Health (DCH) introduced the newest member of the committee, Denise Williams. Ms. Williams will serve as the Project Manager for the committee and will be a resource for the committee members.

The meeting began with a discussion of ways to bridge the Advisory Board with the DCH's Medicaid Management Information System (MMIS) project. In terms of the Advisory Board, DCH is considered a stakeholder and is not to be monitored by the Board. The committee had a concern that the Department was selecting a system that may not support the HIE strategy. The concern was dissolved following an explanation from Mr. Munter. A section of the Request for Proposal (RFP) will be presented to the committee by the Department. In conclusion, the committee will focus on setting the standards for the stakeholders.

A HITT Advisory Board Goals and Deliverables document was provided by Dr. Rhonda Medows, *Commissioner* of DCH to the HIE and Transparency Committees. The document described the Departments goals, deliverables, resources and budget for each committee's project. Ad hoc expert Dr. William McClatchey expressed a concern with the deliverables being described as a pilot. There was clarification that the committee's deliverable is the criterion for the pilot sites. Alicia McCord-Estes, *Project Management Office Director*, of DCH commented that the pre-work done including the Pilot Criteria document was an attempt to assist the committee in preparing future documents as the committee's work evolves.

Mr. Munter introduced the topic of the Federally Qualified Health Centers (FQHC) Electronic Medical Record (EMR) initiative. Ad hoc expert substitute Timothy Roark with the FQHC program, discussed the project inception that began in 1999 with practice management and evolved into the EMR initiative over the last three years. The project has been receiving funding via grants for connectivity. The program provided multiple vendors for member facilities to buy-in to and implement centrally. The program is currently working on disaster recovery alternatives.

Mr. Munter suggested the committee identify a target date for completing the criteria. Chair Bush asked that the committee wait until the end of the retreat to decide on a target date. The next discussion began describing the terms of success in order to determine the criteria for the pilots. Initial brainstorming by the committee resulted in the following list for pilot criteria:

- Providing a unique patient identifier
- Adoption of EMR
- Establishing standards and policies for security, privacy and compliance
- Address consumer control of information
- Determining the interoperability between hospitals and providers
- Creating a sustainable model
- Enabling a stakeholder buy-in by public health and legislators
- Embrace the national standards
- Clearly communicate the purpose the HIE Committee
- Provide accurate training and communication to the consumer support network
- Provide inclusive information of all socioeconomic populations and institutions
- Make accessible for all providers
- Provide and establish leverage on all existing technologies
- Be sure to include pharmacy and ancillary providers
- Have the availability and reliability readily available 24/7

The discussion of the pilot criteria was not completed; therefore the committee did not establish a target date. The discussion would be continued during the day two of the retreats breakout session.

Chair Bush proposed the committee create a subcommittee structure. The recommendations would be compiled and presented to Sara Lambert, *Program Manager*, of the Department to make a final recommendation to the committee by the next meeting.

The Chair adjourned the Health Information Exchange Committee meeting session at 5:00 p.m.

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THESE MINUTES ARE HEREBY APPROVED AND ADOPTED THE  
\_\_\_\_\_ DAY OF \_\_\_\_\_, 2007.

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Robert Bush, Committee Chairperson

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R. Scott Leavell, Committee Secretary