



MEMORANDUM

TO: All State Agencies, Boards of Education, CSBs, DFACS,
Health Departments, Libraries, RESAs, and Technical Colleges

FROM: State Health Benefit Plan (SHBP)

DATE: March 24, 2009

SUBJECT: New Address for SHBP

SHBP has a new mailing address for all forms and correspondence. The new address, *effective immediately*, is:

**State Health Benefit Plan
P. O BOX 1990
Atlanta, GA 30301-1990**

Any forms or correspondence that is sent using the old ***PO BOX 38342*** address will be forwarded to us, but expect extra delays in processing.

The Lock Box address **IS NOT** changing for payments sent to SHBP.

If you have any questions, please contact Michael Woodside at mwoodside@dch.ga.gov.