

MINUTES

Health Information Technology and Transparency
Advisory Board and Ad Hoc Expert Meeting

Health Information Exchange Standing Committee
Georgia Tech Research Institute
250 14th Street, N.W., Atlanta, GA 30318
Room 119B
July 18, 2007
10:30 a.m. – 2:00 p.m.

Member Attendance:

Jeffrey Broka	Dr. James Buehler	Robert W. Bush
Dedra Cantrell	Tod Citron	Greg Fields
Glenn Pearson	Dr. Winston Price	Gayle Ransom
William Zimmermann		

The Health Information Exchange (HIE) Standing Committee was brought to order by HITT Committee Chairperson Dr. Winston Price at 10:30 a.m. Chairperson Price turned the meeting over to Ms. Denise Williams, *HIE Project Manager*, of the Georgia Department of Community Health (DCH) to discuss and review the status of the HIE grant.

Ms. Williams informed the HIE Committee that the feedback received from the committee has been incorporated into the grant copies which were included in the committee packets. Ms. Williams informed the committee that the goal for the day was to complete the final reviews and have a final grant draft by the end of the meeting. Ms. Williams presented a slide of the HIE Grant Program key target dates to the committee for review and feedback. The committee is on target for the August 1 grant posting deadline. Discussions were held regarding the two-week period for the applications evaluation process. Ms. Williams agreed to use November 1, 2007 as the notice of awards date.

Ms. Williams discussed the applications evaluation process. Ms Williams informed the committee that according to DCH's policy, HITT Advisory Board Members could participate in the evaluation process as subject matter experts but could not participate in the scoring process, nor make the final recommendations. Chairperson Price recommended that the official DCH policy is sent to the HITT Advisory Board members. Ms. Charmon Grant advised the committee that it is DCH's policy not to have non-state employees participate in the evaluation and scoring process for procurement. Chairperson Price again requested a copy of the policy. Ms. Grant agreed to have Ms. Dana Greer email the policy.

Ms. Williams then reviewed the sample Applicants' Conference agenda. Chairperson Price recommended hosting 2 sessions on August 15. The board agreed to start the conference at 10:00am and end at 1:00pm.

The committee then reviewed the HIE grant drafts and gave feedback on additional changes to Ms. Williams. Dr. Price thanked the committee and Ms. Williams for their outstanding work on the HIE grant. Dr Price then discussed possible strategies for the oversight of the pilot programs. Ms. Williams recommended the topic for the September HITT Advisory Board meeting. The HIE standing committee agreed to suspend all sub-committee meetings temporarily unless meetings are requested by Ms. Williams.

As there being no further business to be discussed, the Health Information Exchange (HIE) Committee adjourned at 2:00 p.m.

THESE MINUTES ARE HEREBY APPROVED AND ADOPTED THE
_____ DAY OF _____, 2007.

Robert Bush, Committee Chairperson

R. Scott Leavell, Committee Secretary