Georgia Fee-for-Service Medicaid
Helpful Hints for Billing Influenza Vaccines

On August 1, 2014, Georgia DCH began allowing pharmacists to bill for flu vaccines and their administration for Medicaid members over 21 years of age. Claims must be billed through the HP MMIS claims processing system. There are two options for billing these claims:

1. Establish a relationship with an Electronic Data Interchange vendor who can take the information from your pharmacy system and bill it through an 837P transaction directly to HP, or
2. Use the GAMMIS web portal at https://www.mmis.georgia.gov/portal/ through the secure login to bill directly to Georgia Medicaid. The web portal will give you immediate notification of the status of your claim.
   a. Select the logon button at the top left
   b. Then select the Claims tab
   c. Then choose "New Outpatient Claim"

If you wish to establish a relationship with an EDI vendor, a list may be found on the website at
https://www.mmis.georgia.gov/portal/PubAccess.EDI/Vendor%20List/tabId/77/Default.aspx.

Accessing the Web Portal
Providers must enroll with EDI services to be able to access the online web portal. If you are a DME provider already billing through the web portal, you still need to obtain a logon/PIN for your pharmacy provider ID (category of service 300) and utilize that ID for billing influenza vaccines. Billing under your DME Medicaid ID will cause the claim to deny.
- Call EDI- 877-261-8785
- You will be asked to verify identifying information and the provider ID for which you are calling (PROVIDER ID/ Category of Service 300). Please have your Medicaid ID number handy.
- You will be provided a PIN number
- Go to the "PIN Activation" section on the home page of MMIS (on the left of the screen) (https://www.mmis.georgia.gov/portal/) and complete account setup.
- Web Portal training is available by selecting "Training" under the Provider tab.

Billing a Claim
The **Claim Header** must contain the following required fields:
- Member ID (Medicaid Number)
- Release of Information – (YES)

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- Last Name
- First Name
- Date of Birth
- Gender
- Diagnosis
  - SEQUENCE CODE 1
  - ICD 9-
    - Any diagnosis is acceptable
    - V04.81 VACCINE FOR INFLUENZA is commonly used

The **Claim Detail** will consist of two lines. You must bill for both the vaccine and the administration fee together on the same claim. Billing these separately will cause the claims to deny. Place the vaccine code on line 1 and the administration fee on line 2. Vaccine claims require an ordering physician. The ordering physician may be either the physician writing the prescription or the physician on your vaccine protocol as filed with the Medical Board. In addition, the physician must be enrolled with Georgia Medicaid as either a billing or OPR (Ordering/Prescribing/Referring) provider. (See the DCH FAQs for more information on this requirement. http://dch.georgia.gov/dch-frequently-asked-questions)   Do not enter a referring provider in the header or the claim will deny.

Line 1: Vaccine Billing

- From and to DOS- date of administration of the vaccine. This must be a single date
- Place of service- must be 01- pharmacy
- Procedure- vaccine code – for example Q2037
- Diagnosis pointer- 1
- Units- 1
- Charge (the charge for the product)
- Ordering provider id# - Enter the NPI of the prescribing or protocol physician
- Ordering provider name- name associated with NPI
- NDC – NDC of the product (vaccine) you are administering
- Drug unit count- 1
- Drug unit measure- unit

Line 2: Administration Fee Billing

- From and to DOS- date of administration of the vaccine. This must be a single date

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- Place of service- must be <u>01- pharmacy</u>
- Procedure- admin code, for example 90471
- Diagnosis pointer- 1
- Units- 1
- Charge – Your fee for administering the vaccine
- Ordering provider id# - Enter the NPI of the prescribing or protocol physician
- Ordering provider name- Name associated with NPI