



MEMORANDUM

Date: March 6, 2013

To: Chief Executive Officer
Chief Financial Officer

From: John Upchurch
Director, Reimbursement Services
Division of Financial Management

Subject: UPL Nursing Home Payments for 1st - 3rd Quarters of State Fiscal Year 2013

BY FACSIMILE AND MAIL

The Department has received approval from the federal Centers for Medicare and Medicaid Services (CMS) to proceed with issuing UPL payments to nursing homes for the 1st – 3rd quarters of State Fiscal Year 2013. Calculated UPL payment and intergovernmental transfer amounts for your facility is attached. Information about the time schedule and intergovernmental transfers are provided on the Department’s web site at www.dch.georgia.gov by selecting options for “Providers”, “Nursing Facility Services”, and “Supplemental Reimbursement”. UPL payments are scheduled to be made on March 27, 2013, and will depend on the receipt of an intergovernmental transfer from the governmental entity affiliated with your facility. Please note the intergovernmental transfer must be received by noon on Monday, March 18, 2013, for a payment to be issued.

In order to assure that the timely receipt of intergovernmental transfers can be confirmed, a Notice of Intent to Transfer **must be submitted** by Wednesday, March 13, 2013, to document the expected method of transfer. If the intergovernmental transfer is not received by the specified deadline, the associated UPL payment will be delayed until another date later this year. **Please note checks or late IGT will not be accepted.**

With regard to the payment to be made on March 27, 2013, it will be issued by EFT to the bank account previously used for UPL disbursements to your facility. Typically, there is a 2 or 3-day delay between when EFT transactions are initiated and when the funds are deposited into a provider’s bank account. Allowing for such a delay, the UPL payment should be posted to your facility’s bank account on or before March 29, 2013. If there has been any change to your facility’s banking information, please complete a vendor form and forward information by March 13, 2013, to:

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Ms. Linda Parson
lpardon@dch.ga.gov
Accounting Manager
Fax to (770) 344-4208

If you have any questions about this notice, please contact Annetta Smith, Program Director for Supplemental Reimbursement, at (404) 463-6669.

Attachment