



GEORGIA DEPARTMENT OF
COMMUNITY HEALTH

Georgia Department of Community Health
Office of Procurement Services
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Office of Issuance: State Office of Rural Health (SORH)
Addendum Number: 01 Dated: December 28, 2011
Title of Grant: Community Health Needs Assessment Grant
Requesting Agency: Georgia Department of Community Health
Initially Posted: December 9, 2011
Issuing Officer: Lloyd Richardson
Telephone: 404-657-4279 e-mail: Lrichardson@dch.ga.gov
RFGA Due Date & Time : January 10, 2012 at 2:00 PM EST

The information provided below is made a part of this RFGA.

Please see the attached Questions and Answers.

NOTE: REVIEW CAREFULLY!

In the event of a conflict between previously released information and the information contained herein, the latter shall control. A signed acknowledgment of this addendum (this page) must be attached to your RFGA response. Failure to include a signed acknowledgement of this addendum will disqualify applicant from further consideration on this grant award.

A signature on this addendum does not constitute your signature on the original RFGA document. The original RFGA response must also be signed in the proper places.

Firm Name

Signature

Typed Name and Title

Date

Community Health Needs Assessment Grant

Questions & Answers

Q1. Will the DCH define the 18 target communities, or will that decision be left to the grant recipient?

- *Answer: Upon award the DCH, State Office of Rural Health will solicit interested hospitals for participation and provide a listing to the grantee. The eligible hospitals are the non-profit CAHs and rural hospitals located in communities of less than 35,000 or otherwise legislatively defined by the State.*

Q2. For the purposes of this grant, what is meant by community? Is it a county-based definition, is it a hospital service-area based, or some other combination that could be defined at the discretion of the grant recipient?

- *Answer: The word community is defined in context of the federal regulations of the Internal Revenue Service (IRS) and the Patient Protection and Affordable Care Act, as a result in general would be based on the service area of the participating hospital.*

Q3. Does the grant require "one" contractor to perform all 18 of the assessments?

Due to the time frame of the grant, it is not feasible for one contractor to perform 18 assessments. A community health needs assessment (CHNA,) performed according to the IRS guidance, will take from three to six months to complete. In its publication, "Assessing & Addressing Community Health Needs – A Discussion Draft", the Catholic Health Association discussed Assessment time lines as being from seven months for a small hospital to eleven months for a larger facility. The grant time frame is unrealistic.

With the grant response requirement by January 10, and given the time for the State to review and execute a contract, the grantee will likely not be able to start work until March 2012. This will leave only 16 months in which to complete 18 projects.

Hospitals will face a \$50,000 fine if the CHNA is not completed prior to the hospital's 2013 fiscal year end.

- *Answer: The Department will reserve the option to award to more than one contractor should one applicant not be sufficient to complete the assessments depending upon the proposals received and evaluated. Applicants should base their proposals on the volume of work they are confident that is manageable within the timeframe allowed through the use of staff and any sub-contractors. It is expected that the monies would be evenly distributed on a per hospital basis.*

Q4. Can you provide a listing of rural and Critical Access Hospitals that will be required to complete a CHNA?

Only hospitals with IRS 501(c)3 status are required to complete a CHNA. Therefore, not every rural hospital and CAH will be required to perform a CHNA.

The CHNA due dates are based upon **each individual hospital's fiscal year end**. In order for a contractor to determine its ability to schedule and complete the CHNAs on a timely basis, the contractor must know each eligible hospital's fiscal year end. This information is CRITICAL in insuring the hospital will not face a \$50,000 fine for untimely completion.

Section 9007 of the Patient Protection and Affordable Care Act (PPACA) requires that each CHNA must be followed by an Implementation Strategy. The Implementation Strategy must be a response to the needs outlined in the CHNA. Therefore the Strategy cannot be written until AFTER receipt of the

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CHNA. The Implementation Strategy must be approved by the Hospital's governing body WITHIN THE SAME FISCAL YEAR AS THE COMPLETION OF THE CHNA. For example:

If the hospital has a June 30 fiscal year end, the CHNA AND the Implementation Strategy must be completed and approved by the hospital's governing body PRIOR to June 30, 2013. Therefore, even though the grant period ends June 30, 2013, the actual CHNA project for this particular hospital must be completed well before June 30, 2013 in order to provide time for the hospital to complete the Implementation Strategy and obtain Board approval prior to June 30, 2013.

If a hospital has a fiscal year end earlier than June 30, the time frame for completion is compressed even more.

- *Answer: Please see attached.*

Q5. The grant does not mention that the grantee is responsible for the Implementation Strategy. Therefore, is the grantee ONLY responsible for completion of the CHNA?

- *Answer: The grantee is ONLY responsible for the CHNA. The hospital is responsible for the Implementation Strategy. However, the grantee may elect to include or provide information to the hospital to assist in guiding the implementation strategy to help further insure the success of the CHNA.*

Community Health Needs Assessment Grant Questions & Answers

List of Non-Profit Rural and Critical Access Hospitals based on IRS website

Appling Hospital
Bacon County Hospital
Bleckley Memorial Hospital
Brooks County Hospital
Burke Medical Center
Calhoun Memorial Hospital
Camden Medical Center
Candler County Hospital
Charlton Memorial Hospital
Chatuge Regional Hospital
Chestatee Regional Hospital
Clinch Memorial Hospital
Cobb Memorial Hospital
Crisp Regional
Dodge County Hospital
Donalsonville Hospital
Dorminy Medical Center
Pioneer Community Hosp. of Early
Effingham Hospital
Elbert Memorial Hospital
Emanuel Medical Center
Evans Memorial Hospital
Grady General Hospital
Hart County Hospital
Higgins General Hospital
Irwin County Hospital
Jasper Memorial Hospital
Jeff Davis Hospital

Jefferson Hospital
Liberty Reg. Med. Ctr.
Louis Smith Memorial Hospital
McDuffie Regional Medical Center
Meadows Regional Medical Center
Memorial Hospital & Manor
Miller County Hospital
Mitchell County Hospital
Monroe County Hospital
Morgan Memorial Hospital
Mountain Lakes Med. Ctr.
Peach Reg. Med. Center
Perry Hospital
Phoebe Sumter Medical Center
Phoebe Worth Med. Ctr.
Piedmont Mountainside Med. Ctr.
Polk Medical Center
Putnam General Hospital
Saint Joseph's @ East Ga.
SW Ga. Reg. Med. Center
Sylvan Grove Hospital
Taylor Regional Hospital
Union General Hospital
Upton Regional Medical Center
Warm Springs Med. Ctr.
Washington Co. Reg. Med. Ctr.
Wayne Memorial Hospital
Wills Memorial Hospital