



Notice of Request for Qualified Services

Date: December 3, 2007
To: Health Care Vendors
From: DCH Office of Procurement Services
Re: Request for Qualified Services (RFQS)

The State Health Benefit Plan (SHBP), a division of the Georgia Department of Community Health (DCH), has developed a multi-year strategic plan addressing health care coverage for state employees, school system employees, employees of the General Assembly, retirees, and their dependents, as well as other employer groups mandated by the state legislature. As part of this plan, the SHBP will conduct a solicitation to identify two vendors capable of offering the following products for an effective date of January 1, 2009: Consumer Driven Health Plan (CDHP) with Health Reimbursement Arrangement (HRA), qualified High Deductible Health Plan (HDHP), Health Maintenance Organization (HMO), Preferred Provider Organization (PPO) and Medicare Advantage products. Pharmacy Benefit Management (PBM) will be integrated into the product offerings.

Request for Qualified Services (RFQS)

A RFQS will be used to select vendors with specific qualifications in providing the health care products and services required under the SHBP strategic plan. The solicitation will be conducted in two phases: (1) a Statement of Qualifications (SOQ) and (2) a Request for Approach (RFA).

Phase 1 includes the qualification process and requires a vendor to submit the SOQ with an Attestation. The SOQ includes instructions to vendors and a timeline of events. Vendors will be given the opportunity to submit written questions to DCH and written responses will be posted to the DCH Web site. Vendors in which the SOQs do not establish their capacity to administer the required services will not move forward to Phase 2, and will receive written notification outlining their specific deficiencies.

Vendors meeting the qualification requirements identified in the SOQ will be invited to submit a RFA, which will include a request for detailed information, such as a vendor's technical approach, implementation plan and cost methodologies. A DCH Evaluation Committee will identify the apparent awardees.

Vendors interested in responding to this solicitation should review all documentation, including the SOQ, instructions and solicitation timeline. **Written questions regarding the SOQ are due to the DCH Office of Procurement Services (OPS) by 4 p.m. EST on December 6, 2007.** The OPS will post responses to vendor questions on December 12, 2007. **The SOQ with Attestations are due to the DCH OPS by 2 p.m. EST on December 17, 2007.**

We look forward to serving the SHBP membership through this solicitation process.

Please contact Tiffiney Ward, Issuing Officer, at tiward@dch.ga.gov with additional questions regarding this solicitation opportunity.