

Georgia Assessment of HCBS Community Settings

Instructions: Please use direct interview of waiver participants and/or informal (natural) supporters, provider staff, direct observation, and/or record review to respond to the questions below. Multiple sources of information may be required.

Please select an answer for **each** question from these choices:

Yes = service site meets HCBS characteristics as outlined in the question

No = 1) HCBS characteristics are not met, 2) setting cannot conform, or 3) setting is institutional in nature, e.g. hospital, ICF/ID, nursing facility, or institution for mental disease (IMD)

Not Yet = service currently does not meet HCBS characteristics but could with modification

N/A – question does not apply to the site setting

Provider Name and Number:

Waiver/Program Name: [dropdown to include CCSP, SOURCE, NOW, COMP, ICWP, GAPP]

Site Address:

Site Type: 1) Residential 2) Non-residential

Service Type: [dropdown to include] 1) residential supports/alternative living services, 2) day services (e.g. community access group/adult day health), 3) employment related services (e.g. prevocational or supported employment)

Question Category	Question	Response				Comments If response is Not Yet or No , what is the remedy to correct? If Not Yet , when?
		Yes	Not Yet	No	N/A	
Choice of Setting and setting characteristics	Do the individuals in this setting continue to be provided a choice of available options regarding where to live (if this is a residential setting) or where to receive services (if this is a non-residential setting)?					
	Does the setting reflect the needs of the individuals?					
	Does the setting reflect the preferences of the individuals?					
	Do individuals know how to relocate and request new housing or non-residential service site change?					
	Do the individuals have access to make private phone calls, e-mail, text, or otherwise communicate privately?					
Participates in scheduled and unscheduled activities	Do the individuals participate in meaningful non-work activities (sports, leisure, social, or other activities in the community) settings as desired?					
	Are individuals regularly supported (based on their preference) to participate in spontaneous/non-scheduled activities?					
Site setting does not isolate individuals	Setting is part of the community at large (and not institution-like or part of or adjacent to an institution).					
	Do individuals live and/or receive services and supports in a setting where there is regular (more than once per week) opportunity for contact with people not receiving services (e.g. visitors who are friends, family members, others in the larger neighborhood or community)?					

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	Can visitors visit at any time?					
Employed in the community	Do the individuals work in an integrated setting (community settings where the individual would interact with non-disabled individuals)?					
	If the individuals would like to work, is the option being pursued?					
Has own bedroom or shares with a roommate of choice	Do the individuals have a choice of housemate or roommates?					
	Do the individuals talk about the roommate/housemates positively?					
	Do the individuals know how to request a roommate change?					
Controls own schedule	Do individuals have varying schedules from one another?					
	Can the individuals adjust their schedules as needed?					
Controls own personal funds	Do the individuals have a bank account or means of controlling personal resources?					
	Do the individuals have regular and easy access to personal funds?					
Chooses when, what and with whom to eat	Do the individuals choose when and where to have a meal?					
	Can the individuals request an alternative meal?					
	Can the individuals eat privately if they choose?					
Choices are incorporated into services received	Do staff ask individuals about their need/preferences?					
	Do individuals freely make requests for changes in the way their services or supports are delivered?					
	Do the individuals express satisfaction with services being provided?					

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	Do the individuals know how and to whom to make a request for a new provider or service?					
Free from coercion	Are individuals comfortable discussing concerns (things that upset or worry them)?					
	Can the individuals file anonymous complaints?					
	Do the individuals know who to contact to make a complaint?					
Has active role in the development and update of the person-centered service plan.	Do the individuals routinely participate in service planning meetings?					
	Can the individuals describe his/her role in the person-centered plan development process?					
	Does the service plan get updated when the individuals express a desire to change the type, the frequency, or the provider of supports/services?					
	Was the planning meeting scheduled at a time and place convenient to the individuals and other natural supporters?					
Has unrestricted access of setting (as appropriate per health and safety needs)	There are no locked doors or gates that only the provider controls.					
	Access is limited <u>only</u> for health and safety reasons according to approved care plans.					
	Do the individuals have their own keys to the residence?					
	Can individuals move about freely inside and outside the setting?					

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Physical environment meets individualized needs	Are there environmental accommodations (e.g. ramps, grab bars, graphic signage to support independence) available to individuals who need them?					
	Is the setting physically accessible to support easy access within, to, and from setting?					
Have full access to the community	Do individuals regularly leave the residence?					
	Do individuals in the setting have access to public transportation?					
	Is training provided in use of public transportation?					
	Where public transportation is limited, are there other resources available?					
Right to dignity and privacy is	Is individual health information kept private?					
	Do individuals receive assistance with grooming in a dignified manner?					
	Can individuals close and lock the bedroom or bathroom door (if safe to do so)?					
	Do staff or other residents always knock and receive permission before entering an individual's residence or room?					
Staff communicates in a dignified manner	Does staff refrain from talking to other staff about individuals as if they were not present?					
	Does staff address individuals in a dignified manner?					
There is a legally enforceable agreement for the	Do the individuals or his informal/natural supporters hold a lease or written residency agreement for the setting?					

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		Yes	Not Yet	No	N/A	
residence	Does the written agreement include language that provides protection against eviction and allows appeals of eviction or discharge?					
Provider policies and supports	Do the provider's policies align with and reflect the requirement for person-centered planning and service delivery?					
	Does the provider's employee training incorporate person-centered planning and service delivery?					
	Do the provider's employee performance evaluations include methods of observation to verify person-centered service delivery?					
Other	Do you have any other setting specific concerns?					